



Effort Breeds Results	Education – Get Smart!	3. Presentation	Enthusiasm is Contagious	Product Knowledge
Training – Never Stops	7. Practice	8. Ask Effective Questions	9. Sell the Benefits	Assume the Sale
Ask for the Order	Sell Past the No	Follow-Up is Critical	Hand-Written Notes	Customer Service
Building Relationships	Know Your Competition	Know Your Clients	19. Sell Yourself	Stick to Your Word
Time Management	How Prepared Are You?	23. Goals	Z4. Teamwork	Difficult Prospects
26. Mentoring	Surround Yourself with Success	Under Promise – Over Deliver	29. Last Call	Be Fit – Take Care of Yourself